

Date of issue: Wednesday, 8 November 2017

MEETING:	OVERVIEW & SCRUTINY COMMITTEE (Councillors Sadiq (Chair), Chahal (Vice Chair), Chaudhry, N Holledge, Parmar, Rana, Sarfraz, A Sandhu and R Sandhu)
DATE AND TIME:	THURSDAY, 16TH NOVEMBER, 2017 AT 6.30 PM
VENUE:	VENUS SUITE 2, ST MARTINS PLACE, 51 BATH ROAD, SLOUGH, BERKSHIRE, SL1 3UF
DEMOCRATIC SERVICES OFFICER: (for all enquiries)	SHABANA KAUSER 01753 787503

NOTICE OF MEETING

You are requested to attend the above Meeting at the time and date indicated to deal with the business set out in the following agenda.



ROGER PARKIN
Interim Chief Executive

AGENDA

PART I

<u>AGENDA</u> <u>ITEM</u>	<u>REPORT TITLE</u>	<u>PAGE</u>	<u>WARD</u>
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Apologies for absence.

CONSTITUTIONAL MATTERS

1. Declarations of Interest

All Members who believe they have a Disclosable Pecuniary or other Pecuniary or non pecuniary Interest in any matter to be considered at the meeting must declare that interest and, having regard to the circumstances described in Section 3 paragraphs 3.25 – 3.27 of the



<u>AGENDA ITEM</u>	<u>REPORT TITLE</u>	<u>PAGE</u>	<u>WARD</u>
	<p><i>Councillors' Code of Conduct, leave the meeting while the matter is discussed, save for exercising any right to speak in accordance with Paragraph 3.28 of the Code.</i></p> <p><i>The Chair will ask Members to confirm that they do not have a declarable interest. All Members making a declaration will be required to complete a Declaration of Interests at Meetings form detailing the nature of their interest.</i></p>		
2.	Minutes of the Meetings held on 14th September and 30th October 2017	1 - 12	-
	SCRUTINY ISSUES		
3.	Member Questions	-	-
	<p><i>(An opportunity for Committee Members to ask questions of the relevant Director/ Assistant Director, relating to pertinent, topical issues affecting their Directorate – maximum of 10 minutes allocated).</i></p>		
4.	Presentation by the Police and Crime Commissioner for Thames Valley	-	All
5.	Call In: Arbour Park Community Stadium Slough Town Football Club Agreement with Slough Borough Council	13 - 22	Elliman
6.	Revenue Financial Report 2017/18 - Quarter 2	TO FOLLOW	All
	MATTERS FOR INFORMATION		
7.	Obesity Task and Finish Group Terms of Reference	23 - 28	All
8.	Forward Work Programme	29 - 34	All
9.	Members Attendance Record 2017/18	35 - 36	All
10.	Date of Next Meeting - 11th January 2018	-	-
11.	Exclusion of the Press and Public		
	<p>It is recommended that the press and public be excluded from the remainder of the meeting as the items to be considered contain exempt information relating to the financial and business affairs of any particular person (including the Authority holding the information) as defined in Paragraph 3 of Part I of Schedule 12A to the Local Government Act 1972 (amended).</p>		

PART II

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| 12. | Part II Minutes of the Extraordinary Meeting held on 30th October 2017 | 37 - 38 | - |
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Press and Public

You are welcome to attend this meeting which is open to the press and public, as an observer. You will however be asked to leave before the Committee considers any items in the Part II agenda. Please contact the Democratic Services Officer shown above for further details.

The Council allows the filming, recording and photographing at its meetings that are open to the public. By entering the meeting room and using the public seating area, you are consenting to being filmed and to the possible use of those images and sound recordings. Anyone proposing to film, record or take photographs of a meeting is requested to advise the Democratic Services Officer before the start of the meeting. Filming or recording must be overt and persons filming should not move around the meeting room whilst filming nor should they obstruct proceedings or the public from viewing the meeting. The use of flash photography, additional lighting or any non hand held devices, including tripods, will not be allowed unless this has been discussed with the Democratic Services Officer.

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Overview & Scrutiny Committee – Meeting held on Thursday, 14th September, 2017.

Present:- Councillors Sadiq (Chair), Chahal (Vice-Chair), N Holledge (until 7.50pm), Parmar, Rana, Sarfraz (until 7.55pm) and A Sandhu

Also present under Rule 30:- Councillor Ajaib

Apologies for Absence:- Councillors Chaudhry and R Sandhu

PART I

18. Declarations of Interest

None were declared.

19. Minutes of the Last Meeting held on 13th July 2017

Resolved – That the minutes of the meeting held on 13th July, 2017 be approved as a correct record.

20. Action Progress Report

Resolved – That details of the Action Progress report be noted.

21. Member Questions

None received.

22. Progress Report on Implementation and Development of Key IT Projects

The Committee was provided with an update on the implementation and development of key IT projects. Up until 2013, IT services were provided by an internal team and a decision was made to add IT Services and Customer Services to the core arvato contract. It was recognised at the point of outsourcing that IT had been under invested in previous years and much of the infrastructure would require replacing imminently. It was noted that key current critical projects included RMI, DSO (Environmental Services), ICT Platform Modernisation and the Network/Telephony Project.

A Member queried as to who provided assurance on the delivery of key projects and whether an analysis was conducted regarding the cost benefit of the key projects. The Head of IT explained that the Information Governance Board and Capital Strategy Board monitored development of key projects ensuring economies of scale were being achieved. It was agreed that a copy of the three-monthly report submitted to CMT regarding Implementation and Progress of Key IT Projects would be circulated to the Committee.

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Responding to whether all necessary arrangements had been implemented to ensure the successful transition of the environmental services contract in house, the Committee was informed that detailed project plans were in place and that the service would be transferred across in November 2017, ahead of the formal go live date of December 2017, to allow a period of testing.

Resolved – That the Committee note progress made to date on implementation and development of Key IT projects.

23. Housing Strategy - Theme 1: New Housing Supply

The Interim Housing Supply Manager provided the Committee with an update on the progress regarding the implementation of actions relating to Theme 1: New Housing Supply. It was noted that significant progress was being made to enable the provision of 927 new units of housing per year for Slough in line with the Strategic Housing Market Assessment (SHMA); with the recent purchase of the former Thames Valley University Site, which had the potential of up to 1500 new homes.

It was widely recognised that Slough's growing population meant that 20,000 new homes were required by 2036. A number of options were being explored to address this issue but land supply remained a challenge. Options for development on the borders of the Borough or just outside were dependent upon adjoining local authorities co-operating with the Council to meet some of the need outside of the Borough. Mr Carter, the Assistant Director, Assets, Infrastructure and Regeneration explained that discussions were taking place with neighbouring local authorities through the Council's Local Plan regarding this matter.

Members asked a number of specific questions about how these discussions would help to address the land supply issues that were a barrier to achieving the 927 additional homes per year over the next 20 years. It was responded that this process was being led by the Planning Department as part of the Local Plan Review. Discussions were ongoing as part of the Duty to Co-operate although it was noted that there had been significant resistance from neighbouring authorities. There were other major sites and opportunities coming forward in Slough such as the TVU site, however, concerns were raised about the potential over supply of flats and risk that Slough could become a 'ghetto' town. Officers recognised that the right balance needed to be struck in different parts of the town to provide both the sufficient number of new homes and the appropriate mix to build strong communities.

A Member requested further details relating to the provision of new homes for particular groups within the community. It was explained that development at James Elliman Homes would offer a number of creative housing options around cost effective shared housing and bespoke properties to specifically address the needs of care leavers, who were unable to go into an independent tenancy without support.

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Responding to the development of Council homes, Mr Thomas, the Interim Head of Housing, explained that the Housing Revenue Account contained plans for 190 homes over a period of five years. Recent developments at Milestone, Ledgers Road and forthcoming developments at Wexham would ensure that the target would be met.

The Council was proposing to introduce a wider range of social and affordable rents, termed Slough Affordable Rent and Slough Living Rent, and the definition of an affordable rent was raised. The Government defined affordable as 80% or less of the market rent although it was recognised that even this level was unaffordable to many working households in Slough and the policy aimed therefore to address this issue.

At the conclusion of the discussion, the Committee agreed to undertake further scrutiny of Themes 3 and 4 in January 2018 and Themes 2 and 5 in July 2018.

Resolved –

- (a) That the Committee note details of the various housing supply delivery targets which had been set to encourage the supply of new homes of all tenure types in the Borough.
- (b) That the Forward Work Programme be updated as follows:
 - Themes 3 (Council Homes) and 4 (Homelessness) on 11th January 2018.
 - Themes 2 (Private Sector) & 5 (Special Needs / Vulnerable) on 12th July 2018.

24. 5 Year Plan: Outcome 5

The Economic Growth and Enterprise Manager introduced a report that updated the Committee on the progress of Outcome 5 of the Five Year Plan – ‘Slough will attract, retain and grow businesses and investment to provide jobs and opportunities for our residents’.

There were six key actions in Outcome 5 and Members considered which of the following actions to select for further scrutiny in the future:

1. Focus the Council's business inward investment and retention function on growing business rate to support service provision.
2. Deliver infrastructure improvements to attract and support businesses.
3. Support businesses and partners to enable residents to develop skills to meet local employers need.
4. Deliver a Local Plan that support economic growth.
5. Maximise the opportunities for local people from an expanded Heathrow Airport.
6. Cultivate a vibrant town centre.

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After due consideration, Members agreed to scrutinise key action 6 at the meeting in November 2017, actions 1, 3 and 5 in March 2018 and actions 2 and 4 in September 2018.

Resolved – That the key agreed contained within Outcome 5 be scrutinised as follows:

- November 2017: Key action 6
- March 2018: Key action 1, 3 & 5
- September 2018: Key action 2 & 4

25. Review of Obesity in Slough

The Director of Adult Social Care, Mr Sinclair, and the Consultant in Public Health, Ms Howell-Jones, introduced a report that updated Members on the progress of the previous scrutiny review of childhood obesity, outlined the proposed new obesity strategy for Slough and identified potential areas for any Task & Finish Group to research.

The report detailed the progress made on the ten recommendations of the review carried out in 2013 including actions on the location of fast food outlets, nutrition in schools and promotion of physical activity. It was noted that a significant amount of work had been undertaken since the review, although it was difficult to directly attribute this activity to the prevalence of obesity. Slough did not currently have a strategy to address obesity and the public health team was therefore in the process of developing a new obesity strategy focusing on cross-Slough ambition, an exemplar Council and public health intervention programme. It was recommended that the Committee establish a Task & Finish Group to research and make recommendations on how Slough Borough Council could become an exemplar Council by building on the work currently undertaken by the Employee Wellbeing Board.

The headline childhood obesity performance indicators were 'red' rated in the Council's Corporate Balanced Scorecard, however, the Committee was informed that progress was being made on other related targets as a result of the work being carried out. Members particularly emphasised the importance of working with children in secondary schools and Officers summarised some of the work that was being done to promote activity and healthy eating. A survey was currently being undertaken with secondary schools to collate further information and it was agreed that the results would be sent to Committee Members when available.

Members noted the progress that had been made in response to the previous scrutiny review and welcomed the development of a new obesity strategy for Slough. It was agreed that the Committee establish a Task & Finish Group focused on making Slough Borough Council and exemplar Council in relation to health promotion and that the draft Terms of Reference for this review should be considered by the Committee in November 2017.

(Councillors Holledge and Sarfraz left the meeting)

Resolved –

- (a) That a Task and Finish Group be established to develop and implement a programme of work which aimed to make Slough Borough Council an exemplar Council with regards to helping staff and members maintain and improve their health.
- (b) That the Task and Finish Group's Terms of Reference be submitted to the November 2017 Committee meeting for approval.

26. Financial Update - Budget Monitoring Update Period 4 2017/18

The Assistant Director Finance & Audit, Mr Wilcox, introduced a report that provided an update on the Council's latest revenue financial position as at the end of July for the 2017-18 financial year.

The Council's profiled budget for the period was £42.0m and expenditure was £42.7m representing an overspend of £0.7m. Based on the latest service area forecasts, the Council was projected to overspend its General Fund Revenue Budget by £1.904m in 2017/18, although service areas were expected to operate within their funding envelopes and management action was being taken to address in year pressures. The main areas of overspend included temporary accommodation, arvato transactional services contract, SEN transport and Early Years.

Members discussed a number of specific areas of the report including the use one off income from Slough Urban Renewal to support the 2017/18 revenue budget and the virements between Council departments as set out in the report. At the conclusion of the discussion the report was noted.

Resolved –

- (a) That the latest financial position be noted.
- (b) That the budget virements as detailed in the report be noted.
- (c) That the write offs as detailed in the report be noted

27. Quarter 1 Performance 2017/18

The Performance Manager introduced a report that provided the Committee with the latest performance information for the 2017-18 financial year; summarised the Council's performance against the Corporate Balanced Scorecard indicators and updated on the progress of the key projects.

There had been an increase in the proportion of Corporate Balanced Scorecard indicators rated as being on target since the previous quarter, up from 40% to 45%. This was due to the increase in Council Tax in year collection rate which was 30.88% and was considered on target for the time in

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the financial year. The RAG status had therefore improved from 'Amber' to 'Green'.

Members discussed a range of issues including the current statistics for the number of people not in education, employment or training (NEETs) in Slough as the figures in the scorecard appeared to be out of date. It was noted that there was a lag in the nationally provided data and it was anticipated that the next set of data would be available in November 2017 and the scorecard would be updated accordingly. Concern was expressed about the fall in bus punctuality arising from increased congestion and it was responded that the Council had a significant programme of transport and highway investments to tackle congestion.

In relation to key projects, it was requested and agreed that details of lessons learnt reports compiled by the Programme Management Office for The Curve, transfer of services back in house from Cambridge Education and Subsidiary Housing Companies be circulated to the Committee.

At the conclusion of the discussion, the report was noted.

Resolved – That the Council's current performance, as measured by the indicators within the balanced scorecard and update on Gold Projects and performance be noted.

28. Forward Work Programme

The Committee considered details of the Forward Work Programme for the Committee 2017/18.

Resolved - That the Forward Work Programme be updated as follows:

November 2017

- Review of Obesity in Slough Task and Finish Group terms of Reference
- Economic Strategy - to include Outcome 6 from Theme 5 of the Five Year Plan

March 2018

- Five Year Plan: Outcome 5, Themes 1, 3 & 5

September 2018

- Five Year Plan: Outcome 5, Themes 2 & 4

29. Members Attendance Record 2017/18

It was noted that Councillor R.Sandhu had missed two consecutive Committee meetings. In accordance with Council Rules Part 4.5, Procedural

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Rule 2.5, a letter would be sent to Councillor Sandhu reminding him of the impending revocation of his membership of the Committee should he fail to attend the next meeting.

Resolved – That details of the Members Attendance Record be noted.

30. Date of Next Meeting -16 November 2017

Members were reminded that a Joint meeting with the Neighbourhoods & Community Services Scrutiny Panel was scheduled for 2 November 2017, to consider details of the Local Plan.

The date of the next meeting was confirmed as 16th November, 2017.

Chair

(Note: The Meeting opened at 6.30 pm and closed at 8.19 pm)

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Extraordinary Overview & Scrutiny Committee – Meeting held on Monday, 30th October, 2017.

Present:- Councillors Sadiq (Chair), Chahal (Vice-Chair), Chaudhry, N Holledge, Parmar (from 6.34pm), Rana and A Sandhu

Also present under Rule 30:- Councillors Swindlehurst, Bains, Bal, M Holledge, Nazir, Rasib, Smith, Strutton and Wright

Apologies for Absence:- Councillors Sarfraz and R Sandhu

PART I

31. Declarations of Interest

No interests were declared.

32. Call In - Strategic Acquisition of Town Centre Site

The Committee considered a Member Call-In that had been received in relation to a decision of the Cabinet at an extraordinary meeting held on 6th October 2017 to pursue the acquisition of the company owning the freehold of Nova House, 1 Buckingham Gardens, currently Ground Rent Estates 5 Limited.

Nova House had failed the ACM cladding tests instigated by the Government following the fire at Grenfell Tower on 14th June 2017 and the primary reason for the acquisition was the protect the safety and interests of the residents. The Chair explained the procedure that would be followed to consider the Call-In that had been submitted by Councillors Swindlehurst, Nora Holledge and Davis. Members were reminded that some of the detailed information was exempt and could only be considered in Part II.

(Councillor Parmar joined the meeting)

Councillor Swindlehurst acknowledged the importance of the Council taking action to ensure the safety of residents by ensuring the necessary fire prevention measures were taken, however, he set out the reasons for his Call-In request which included:

- The financial liability to the Council and the risk that the costs of remedial works would not be recouped.
- The lack of alternative options considered before taking the decision such as the comparative cost of temporary accommodation in the event the residents had been evacuated.
- Action could have been taken through the use of the Council's enforcement powers.
- The assumption of freehold and exclusive responsibility for the problems associated with a private development.

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- The taking of the decision through urgency procedures without sufficient scrutiny or consideration of all relevant factors.

As a signatory to the Call-In, Councillor Nora Holledge raised a number of issues including the steps the Council would take to recover the cost of works and the plans for moving residents out of the building whilst work was taking place.

Councillor Strutton addressed the Committee under Rule 30. He commended the Council for taking action to protect the safety of residents, but raised wider concerns about the principle of local taxpayers bearing the financial risk that should have been borne by the private developers and leaseholders, many of whom were overseas investors. As the Council's intervention would help restore the value of the leaseholder's assets, he emphasised the importance of ensuring that all necessary avenues were pursued to recover the costs, with suitable repayment plans for the small minority of flats in owner occupation.

The Cabinet Member for Housing, Councillor Nazir, summarised the reasons the Cabinet decided to agree the acquisition in principle and stated that the overriding consideration was the safety of the residents. Without the Cabinet's decision, the residents of Nova House would likely to have been evacuated immediately, hence the need for urgency. The decision making process had not been rushed and the Council had worked closely with Fire Service and Department of Communities & Local Government (CLG) since the Grenfell Tower tragedy. He confirmed that strong action would be taken to recover the costs potentially from a combination of leaseholders, insurance and/or the government. The Director of Place & Development provided Members with a detailed overview of the timeline leading to the decision including the failure of tests of the cladding, wider fire safety inspections of Nova House, engagement with the Fire Service and CLG and discussions with the owners. It was noted that on 27th September 2017, the Fire Service survey work raised major concerns and there was a loss of confidence that the owners and managing agents would be able to carry out the required works. This led directly to the Council's emergency plan being triggered, the provision of additional on site presence in the form of a fire engine and the proposal to change control of the building to the Council to restore confidence.

A number of alternative options had been considered including the use of enforcement powers, which were considered to be too slow and untested to deal with the immediate problem, and/or an unplanned evacuation of circa 200-250 residents. The Cabinet decision on 6th October had provided immediate reassurance that the necessary improvement would be carried out and detailed work and due diligence was now taking place.

The Committee sought clarification on a number of issues including the powers available to the Council to recover costs from leaseholders; the insurance policy; the likelihood of having to move some residents out whilst works took place; the timetable, specification and anticipated costs of the

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work; and the communication with the residents of Nova House. The Director responded to each of these points.

During the course of the discussion it was stated that some of the detailed responses would lead to the disclosure of exempt information. It was therefore proposed and agreed to exclude the press and public prior to the Committees deliberations on the call-in.

Resolved – that the Press and Public be excluded from the meeting during consideration of a part of the agenda item on the call-in as it involved the likely disclosure of exempt information relating to the financial and business affairs of any particular person (including the Authority holding the information) as defined in Paragraph 3 of Part 1 of Schedule 12A of the Local Government Act 1972 (amended).

(The press and public left the meeting)

Below is a summary of the Part II discussion, without disclosing any exempt information.

The Committee received an update on the financial implications of the decision; the cost and terms of the proposed acquisition; the options to recover costs from leaseholders; and the robustness of the insurance policy. All of the questions were answered and assurance was provided that necessary actions were taking place to address the issues raised by Members. At the conclusion of the question and answers, the meeting returned to Part I whilst the Committee deliberated on the call-in.

(The press and public rejoined the meeting)

The Cabinet had agreed that its decisions of 6th October 2017 could be implemented urgently. The Committee was therefore reminded that this was a post decision call-in and the available options were noted. The discussion focused on the lessons learned and several Members expressed support in principle for the decision that had been taken in the circumstances. Some concerns were raised about the transparency of the decision and communication with councillors who were not members of the executive, including the leader of the opposition group. It was noted that the circumstances of the decision meant that it had to be taken under the urgency provisions of the executive procedure rules, and the comments of the Committee in relation to providing as much transparency and communication with Members as possible were noted.

At the conclusion of the discussion, the Committee agreed that no further action be taken in respect of the Call-In.

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Resolved –

- (a) That no further action be taken in respect of the Call In request of the Cabinet Decision of 6th October 2017 on the Strategic Acquisition of Town Centre site.
- (b) That the comments of the Committee in relation to the transparency and communication of the decision be noted.

33. Date of Next Meeting - Thursday 16th November 2017

The next meeting of the Committee would be held on Thursday 16th November, 2017.

Chair

(Note: The Meeting opened at 6.30 pm and closed at 8.03 pm)

SLOUGH BOROUGH COUNCIL

REPORT TO: Overview and Scrutiny

DATE: 16th November 2017

CONTACT OFFICER: Charan Dhillon, Head of Facilities Management
Neil Wilcox, Director of Finance and Resources
(Section 151 Officer)

(For all Enquiries) (01753) 875945

WARD(S): Elliman

PART I
FOR COMMENT & CONSIDERATION

CALL IN - ARBOUR PARK COMMUNITY STADIUM SLOUGH TOWN FOOTBALL CLUB AGREEMENT WITH SLOUGH BOROUGH COUNCIL

1. **Purpose of Report**

To advise the Committee of the receipt of a Member call-in and to seek the Committee's views and instructions on how it wishes to deal with it.

2. **Recommendation(s)/Proposed Action**

The Committee is requested to resolve the call-in and decide what action it wishes officers to take.

3. **The Slough Joint Wellbeing Strategy, the JSNA and the Five Year Plan**

The Arbour Park Community Stadium supports all local communities of all ages while maximising the council's asset base and providing an income stream that can be used to contribute towards the provision of front line services. The opening of the new stadium supports the wellbeing of residents, encouraging the use of this facility to lead safe, fulfilling, prosperous and healthy lives.

3a. **Slough Joint Wellbeing Strategy Priorities**

Health and Wellbeing - The Arbour Park Community Sports Stadium provides residents access to a 'fit for purpose' community asset, enhancing wellbeing requirements encouraging the community to use the facility to get active and increase life expectancy while also improving mental health and wellbeing. The strategy for leisure, aims to "enhance the health and wellbeing of Slough residents by ensuring leisure activity is adopted as a habit for life for all – more people, more active, more often". The causal link between physical activity and overall health indicators is clear, particularly for obesity and heart disease, which are high priorities for Slough.

Safer Slough - The opportunity to participate in shared leisure activities makes a positive contribution to community cohesion and interaction for all members of the varied and diverse community in Slough.

Regeneration and environment – The Arbour Park Community Sports Stadium contributes to the quality of the environment of the town. It has contributed to regenerating the local community. This great leisure facility will help improve the image of the town, making Slough a destination for sport and physical activity for local residents who will take a pride in the promotion of its use.

3b. **Five Year Plan Outcomes**

The Arbour Park Community Sports Stadium demonstrates investment in our assets to put people first and support delivery of all outcomes in the Five Year Plan. Introducing such a fabulous facility to Slough will help us to attract, retain and grow businesses and investment to provide jobs and opportunities for our residents while also making Slough an attractive place where people choose to live, work and visit. We are offering our communities a facility that supports healthier living.

4. **Other Implications**

(a) **Financial**

STFC have been offered a discounted rate at £15k pa and although this will reduce monetary income for the stadium, the social return on investment will compensate for this discount as specified in the terms & conditions (**Appendix A**), where initiatives STFC will be required to deliver have been specified. When costed, the indicative costs of this social return on investment is estimated at £68k pa. Performance and delivery of these initiatives will be closely monitored by the Building Management team through monthly meetings with STFC, liaising with SBC services to support evidence of impact i.e. Education, Leisure, Health etc.

(b) **Risk Management**

Risk	Mitigating action	Opportunities
Legal	No risks identified.	N/A
Property	No risks identified.	Enhance our Assets.
Human Rights	No risks identified.	N/A
Health and Safety	No risks identified.	N/A
Employment Issues	No risks identified.	Create jobs for people to serve the communities out of this asset.
Equalities Issues	No risks identified.	N/A
Community Support	No risks identified.	Deliver local needs.
Communications	No risks identified.	N/A
Community Safety	No risks identified.	Providing community activities out of our assets will enhance community safety.
Financial	The income may not cover the asset running costs, however ongoing initiatives	Income generation.

	will support income generation.	
Timetable for delivery	No risks identified.	N/A
Project Capacity	No risks identified.	N/A
Other	No risks identified.	N/A

(c) Human Rights Act and Other Legal Implications

The report does not have any legal or human rights act implications

(d) Equalities Impact Assessment

There is no identified need for the completion of an EIA at this stage.

5. Supporting Information

5.1 A Member Call-In has been received from Councillor Dexter Smith, as attached at **Appendix B** to this report.

5.2 The Committee may take the following action on the call-in:

- Agree to take no further action on the request.
- Make alternative recommendations to the Cabinet or Council.

5.3 Background - Slough Town Football Club -

Slough Town Football Club (STFC) is a senior non-league football club representing Slough, England. From 1973 Slough Town played at the Wexham Park Stadium. At the end of the 2002–03 seasons the club vacated Wexham Park Stadium. During the next four seasons (2003–04 to 2006–07) the club was based in Windsor, ground-sharing with Windsor & Eton at their Stag Meadow ground. In the summer of 2007, the club agreed a three-year ground-share with Beaconsfield SYCOB that was extended to cover the 2010–11 seasons and continued until STFC moved to Arbour Park Community Sports Stadium in August 2016.

5.4 Since June 2009, Slough Town FC was promoting a proposal submitted to Slough Borough Council for permission to build a new stadium within the Borough of Slough. In July 2014, cabinet approved a new CSF (Community Sports Facility) to be developed on the Arbour Park site. Members welcomed the fact that the proposed stadium would be as flexible as possible to accommodate STFC and ensure that there could be as wide a use as possible. The Community Sports Stadium is now in full operation and being managed by the council's Facilities Management team and the stadium has been the home ground for STFC since the beginning of the 2016/17 football season.

5.5 It was proposed to the Cabinet that the council enters an 18 month agreement with STFC as per **Appendix A**, with a break clause enabling either party to terminate the agreement giving a minimum of 3 months notice. On the 12th

month of the agreement, the council would review progress and decide if changes to the arrangements are required.

- 5.6 Councillor Smith has confirmed that he is aware that Council minutes only record decisions rather than debate. The meeting he is referring to is 21st July 2015. The meeting details can be found at <http://www.slough.gov.uk/moderngov/ieListDocuments.aspx?CId=168&MId=5371&Ver=4> The minutes of this meeting do not specify any information as referred to in Councillor Smith's call-in.
- 5.7 Although the financial payment being made by STFC is reduced, the social return on investment when costed is estimated at £68k pa, which sufficiently covers the rental cost and in essence provides no subsidy to the club. In addition to this, the performance and delivery of these initiatives will be closely monitored by the Building Management team. Monthly meetings with STFC will take place and STFC will be required to liaise with SBC services to evidence their impact and delivery of the agreed commitments to social return on investment.
- 5.8 The call-in states that SBC will be subsidising STFC with no attempt to recover the **capital costs** of the Arbour Park Stadium and only a nominal rent and profit share with STFC. It must be confirmed that STFC are a hirer of the stadium and do not have an ownership in the land or asset. Therefore it would not be normal or acceptable to request that they fund capital build costs of the asset which belongs to the council, neither has this been requested from any other hirer who has committed to a licence or lease to rent space in other council assets owned, refurbished or built by the council i.e. Montem Leisure Centre, The Curve and other community venues owned by the council. Also the facility was not built to STFC specification. It was built to the FA grade C ground grading specification, ensuring a fit for purpose facility for all community use and to comply with the Green Guide on sports facilities and stadiums.
- 5.9 As specified above the social return on investment sufficiently covers rental costs in a non-monetary value. By applying the initiatives specified in **Appendix A**, not only will STFC be supporting the council's 5 year plan, they will also be contributing to improving the health and wellbeing of the Slough community and therefore reducing financial pressure to other services in the town i.e. Health.
- 5.10 The call-in states that there is direct conflict with a promise made by Cllr Anderson, when he was Leader of Council and at the Full Council Meeting where all councillors gave their approval to the building of the Arbour Park Stadium and that no commitment was being made to subsidise STFC. At this present time we cannot confirm that any subsidy is being offered as the council will get social return on investment, which will be accurately calculated in relation to 'actual' social return after a period of 12 months. However the present estimates indicate that there will be no subsidy.
- 5.11 The fact that the call-in specifies that Cabinet made no commitment to subsidise STFC, it implies that this may be perception from the debate that may have took place i.e. no commitment was confirmed. Therefore it is unclear that this was actually agreed as an action and in fact comments may have been made during a debate, therefore this cannot be perceived to be a binding decision. Officers have searched reports, various meeting minutes, newspapers articles etc. and no evidence exists stating that a promise was made by the Council to not subsidise STFC, therefore we are unable to establish that this commitment was given.

However, this should not be an issue as it has been confirmed that there is unlikely to be any subsidy due to the social return on investment delivery requirement by STFC and as the asset belongs to the council and is being hired for matches and training by STFC and many others. STFC is not the sole occupier, therefore we would not expect to recoup the capital investment from them as a hirer (this approach is consistent with all SBC assets).

- 5.12 The call-in states that this has been done without reference to Full Council – it exceeds the £1million threshold requiring reference back to Full Council. As specified above, the subsidy will naturally reduce/disappear due to the community benefits STFC will have to deliver as well as 50% of profits from sale of food and drink.

6. **Comments of Other Committees**

None

7. **Conclusion**

Members are requested to consider what action to take on the call-in, noting that officers have followed a thorough process to ensure that the agreement offers the council good return on investment. Although the financial payment being made by STFC is reduced, the social return on investment when costed is estimated at £68k pa, which sufficiently covers the rental cost and in essence provides no subsidy to the club. In addition to this, the performance and delivery of these initiatives will be closely monitored by the Building Management team through monthly meetings with STFC, liaising with SBC services to support evidence of STFC's output in relation to social return on investment.

It should also be emphasised that this is an 18 month agreement between STFC and the Council, with allowance for either party to terminate sooner giving 3 months notice. Therefore the council will be absolutely within its right to terminate the agreement should it find itself not receiving the promised return on investment with a value that reduces or removes any subsidy.

8. **Appendices Attached**

'A' - Proposed Agreement with Slough Town Football Club
'B' - Member Call-in Request

9. **Background Papers**

None

APPENDIX A – Proposed Agreement with Slough Town Football Club

SUBJECT TO CONTRACT

Heads of Terms

In respect of STFC's use of Arbour Park, Slough, SL2 5AY (the Arrangement)

Between

1. Thames Valley Sports & Leisure Limited (company number 5223594) T/A Slough Town Football Club (STFC)
2. Slough Borough Council (SBC)

Background

Arbour Park phase 2 was handed over to the Council in May 2017 and now operates as a community sports stadium, managed by the Council's Facilities Management Team. The stadium serves the local community, with STFC as a key user of the facility. The Council is eager to support STFC in continuing to operate a successful football club, recognising their importance to the local community of Slough, however we also appreciate that there is a need to cover building running costs.

This agreement sets out the principal terms and conditions which the above-named parties propose to enter into for the Arrangement. These Heads of Terms are not intended to be legally binding and the Arrangement is subject to agreement by Cabinet and the completion of formal legal documents, which will contain additional terms and conditions.

Terms

1. This agreement will commence on 2017 and will last for 18 months, with a break clause enabling either party to terminate the agreement giving a minimum of 3 months notice.
2. On the 12th month of the agreement, the council will review progress and decide if changes to the arrangements are required. An open book financial review will be undertaken on the first anniversary year following commencement of this agreement to allow both parties to assess the actual financial impact of the arrangements and decide whether to continue, or modify, the arrangement for future years.
3. The football season runs from 1st July to the last game of the season (which is generally the end of April assuming no play-off games).
4. STFC will be granted a licence to train at and play **all their first team home games only** (which includes league, cup and pre-season friendlies) at Arbour Park ("the Facility") during the football season. All other use will be charged as per published rates.
5. On match days STFC will have Licence to exclusive use to all areas of the Facility (except plant rooms) but not exclusive of SBC staff working at the facility. On training nights the licence to use the Facility by STFC shall be limited to the pitch, changing and physio rooms. The Facility will remain the responsibility of and in the control of SBC at all times.
6. Agreed time for the pitch and the other facilities for use by the **STFC First Team Only:-**
Match Days
Saturday – 13.00 to 17.00 (pitch) and 12.00 to 18.30 (Facility)
Tuesday – 18.00 to 22.00 (pitch) and 17.30 to 23.00 (Facility)
(It is noted that there may be the occasional bank holiday game)
Training
Tuesday and Thursday – 19.30 to 21.00 (pitch, changing and physio room)
7. STFC agree to pay to SBC £15K per season for usage as detailed in points 4 - 6.
8. STFC keep all income generated from match day operations which, whilst not an exhaustive list, would include gate receipts, season tickets, the sale of golden goal

- tickets, programme sales, game sponsorships, club shop sales, parking, match day sponsorships, match day advertisings.
9. SBC allocate some exclusive physical space to enable STFC to retain some equipment and supplies at Arbour Park. Such space to include space to store football equipment (e.g. balls, training kit, steward's jackets), physio equipment in physio room, kitchen supplies and equipment in tea bar and shop supplies.
 10. On match days and consistent with the previous season STFC to operate and manage downstairs tea bar and downstairs bar subject to SBC's agreement with the concession. The tea bar and downstairs bar will close on match days on the 75th minute of the game. STFC will ensure the tea bar and downstairs bar are clean and tidy during and after the game.
 11. STFC will be granted licence to use a dedicated space for the Club Shop function.
 12. STFC are allocated 60 pitch perimeter advertising spaces and are permitted to sell these spaces and retain the income generated. However, the price that these spaces are sold at, whether individually or as part of a package, must not be sold at less than the pre-agreed price for one space. STFC agree to provide the names of any board advertisers to SBC for approval.
 13. Apart from what is listed in this form and specific club/match day sponsorship/advertising SBC retain all other sponsorship and advertising opportunities for the Facility.
 14. Subject to any agreement to the contrary STFC and SBC agree to pay any agreed invoices within 30 days of invoice date.
 15. The initial invoice for £15,000 will be payable in three instalments of £4,000 on 1 August £4,000 on 1 December and £7,000 on 1st March.
 16. STFC provide their own food and bar on match days to players, fans and all other visitors. They will be given use of the 1st floor kitchen from where they will prepare and serve food and bar to serve alcohol. They will also retain the tea bar on the ground floor. **STFC shall agree that the council receives 50% profit from sales on the site from any Catering provision, including the tea bar. All sales transactions must be processed through the council's till system wherever food or drink is being sold.** Profit is defined as: Total Revenue less cost of goods sold less wage cost. Cost of goods sold is defined as: the wholesale price of goods sold at point of sale only. Wage cost is defined as: The wage cost of staff paid on the day of sales for arbour park sales only, however STFC will be expected to have very minimal staff costs as the council will require them to deploy volunteers as much as possible. **STFC will also be required to offer the following Social Return to the local community at no cost to the council:-**
 - a) STFC to supply 50 free children's tickets together with a subsidised £5 adult entry ticket to one local Slough School **for each home League game.** Schools throughout Slough will be selected in alphabetical order and in conjunction with the Council's Education Service.
 - b) Evidence continued support to local charities and Slough schools and clubs. Invite children from schools and clubs to be mascots at no cost to the child/family/school. This is a requirement for each match where mascots are to be used and no charges will be applied for this opportunity.
 - c) At least once a month invite 20 Slough based children for a one hour exclusive training session with the joint managers/players before a first team game. This would take place before a match so children can spend an hour on the pitch, have a tour of Arbour Park and then watch the game. Facilities Officers will be present during this session.
 - d) At least once a month conduct talks by Players or Managers. They will be required to conduct a talk on 'getting into football' and their experiences. This may be done at schools or as players/managers work it may be carried out at Arbour Park before a game. This can be conducted in the first floor room.

- e) Lead an end of season tournament over a weekend – liaising with the council's leisure team and LFP to co-ordinate and agree age groups to be involved in the tournament.
 - f) Offer summer football courses at AP with a view to generate income for the Council, while also encourage children to get active.
 - g) Continue to focus on encouraging children to become season ticket holders - by including a home shirt and a signed photo of a player. This will aim to keep parent and children interested in football and therefore encourage them to participate in such a sport.
 - h) Offer children's parties at Arbour Park before a game or training and allow the children to have 30 minutes on the pitch and meet players.
 - i) Demonstrate commitment and success of engaging with the community to encourage participation in football, **in particular working with different ethnic minorities, females as well as tackling childhood obesity** and therefore encouraging children to 'get active'.
 - j) Offer any other initiatives that will encourage use of Arbour Park Community Stadium, while also generate income for the council and support Social Value.
 - k) Any income generated from the above initiatives will be 100% payable to the council.
 - l) STFC must demonstrate initiatives and commitment to recruiting local players who are residents of Slough. A minimum of one attendance per month to a local football club with a view to scout and develop young talent.
 - m) Develop a girl's only football team.
 - n) Commit and demonstrate working with the council's Public Health, Leisure and Education Specialist, to support engagement with the community and achievement of the above requirement.
- Any complimentary meals, snacks or drinks provided to players, officials etc. will be 100% at STFC own cost, the council will bear no financial liability at all.
 - STFC would need to meet all statutory food safety regulations and will be subject to inspection by Environmental services.
 - STFC will be the Designated Premises Supervisor – DPS for serving Alcohol.
 - The council will install an electronic till with a card facility, so all payments for food at drink sales are received through this method and sales easily identified.
 - STFC will be required to present full accounts to the councils Head of Facilities Management and dedicated Accountant on a monthly basis.
 - STFC will provide a bar and/or catering service to any other event where requested by the council or their customer. **50% of profit from these sales will be paid to the council.** However, customers will be given the choice of providing food and drink themselves, as long as they are not selling it to their invitees/customers.
 - The Council will require STFC to be flexible and occasionally at the request of Slough Borough Council move their training day/time. Although this will only be an occasional requirement, i.e. due to cup finals at the stadium, the council will expect STFC to accommodate this flexibility.
 - STFC will be required to sign and ensure compliance with the Councils Booking Facility Terms & Conditions.

- Under no circumstances will STFC sublet any space to a third party. Any third party introduced by STFC to Arbour Community Stadium, they must book the space via the council's booking team and therefore comply with the council's booking terms, conditions and charges.
- The signature of these Heads of Terms on behalf of SBC shall not in any way or to any extent prejudice SBC's statutory powers and duties as a local authority within the meaning of the Local Government Act 1972.

No party shall use the other party's confidential information for any other purpose other than the evaluation of the Arrangement and the negotiation of the legally binding agreement.

These Heads of Terms are for the benefit of the parties to it and they are not intended to benefit, or be enforceable by, anyone else.

We confirm our agreement to the above.

.....
Signed by Steve Easterbrook for and on behalf of STFC

Date:

.....
Signed by Neil Wilcox for and on behalf of SBC

Appendix B – Member Call-in Request

Call-in Request

Name: Cllr Dexter Smith

Date: 17th October 2017

Decision taken by Cabinet

Delegated decision by –

Date of decision: 16th October 2017

Title of agenda item/report: Slough Town Football Club

Reasons for Call-in:

The decision of Cabinet (6th Oct 2017) approving an agreement with Slough Town Football Club (STFC) means that SBC will be subsidising STFC with no attempt to recover the capital costs of building the Arbour Park Stadium to STFC's specification, and only a nominal rent and profit share with STFC on other income to partly cover operating costs falling to the Council. This is in direct conflict with a promise made by Cllr Anderson, when Leader of Council, at the Full Council Meeting where all councillors gave their approval to the building of the Arbour Park Stadium, that no commitment was being made to subsidise STFC. This change of policy direction has been done without reference to Full Council, or any explicit use of the word "subsidy" by officers and Cabinet members, (and it amounts to a financial liability to the Council greater than the £1m threshold requiring reference back to the Full Council). This Cabinet Decision needs to be referred to Scrutiny for investigation of who made the decision to subsidise STFC in this way, and when, plus what the full cost of this financial exposure of the Council will be as a result.

Proposed alternative course of action (optional):

Proposed documentation and/or witnesses for the call-in (optional)

Signed: Councillor Dexter Smith
Councillor Wayne Strutton
Councillor Anna Wright

Submit

Please submit your request to the Statutory Scrutiny Officer, Tracy Luck Tracy Luck, Assistant Director, Strategy and Engagement (Tracy.Luck@slough.gov.uk).

Any queries should be directed to the Scrutiny Officer, David Gordon (David.Gordon@slough.gov.uk; tel: 01753 875 657).

SLOUGH BOROUGH COUNCIL

REPORT TO: Overview and Scrutiny Committee

DATE: 16th November 2017

CONTACT OFFICER: Dave Gordon – Scrutiny Officer
(For all Enquiries) (01753) 875411

WARDS: All

PART I
FOR INFORMATION

OBESITY TASK AND FINISH GROUP – TERMS OF REFERENCE

1. **Purpose of Report**

For the Overview and Scrutiny Committee to note the final version of the terms of reference for the Obesity Task and Finish Group.

2. **Recommendations/Proposed Action**

That the Committee note the Obesity Task and Finish Group terms of reference.

3. **The Slough Joint Wellbeing Strategy, the JSNA and the Five Year Plan**

3.1 **Slough Joint Wellbeing Strategy priorities**

Work to address obesity supports the following priorities of the strategy:

1. Protecting vulnerable children
2. Increasing life expectancy by focusing on inequalities
3. Improving mental health and wellbeing

3.2 **Five Year Plan Outcomes**

This report considers obesity which impacts on the following Five Year Plan outcomes:

- Our children and young people will have the best start in life and opportunities to give them positive lives.
- Our people will become healthier and will manage their own health, care and support needs.

4. Other Implications

(a) Financial

There are no financial implications of this report.

(b) Risk Management

Recommendation	Risk/Threat/Opportunity	Mitigation(s)
Task & Finish group to become exemplar Council	Risk that Employee Wellbeing Board is overshadowed and disempowered	Employee Wellbeing Board aware and supportive of this proposal
SBC to become exemplar for the Borough	Poor staff and Member engagement in making this happen	Use incremental evidence-based approach to elicit and retain staff engagement
Public Health intervention Programme in place to tackle obesity	Results might take too long to achieve	Incorporate short term goals and milestones that feed into the long term target
Cross-council and external partnership ambition	Poor partner engagement with the obesity strategy	Co –produce the new strategy with partners and link into their priorities and needs
Cross Slough ambition on obesity	Indifference to the problem from residents, businesses and other partners	Research to enable identification of links with issues of concern/interest and to understand drivers for unhealthy and healthy behaviours

(c) Human Rights Act and Other Legal Implications

There are no Human Rights Act implications. Tackling obesity in children and adults is a non-prescribed function of public health.

(d) Equalities Impact Assessment

An Equality Impact Assessment will be completed for the new strategy.

(e) Workforce

The Task and Finish Group will require officer time and commitment and agreement from line managers.

5. **Supporting Information**

- 5.1 The Task and Finish Group was first raised as a possibility by members at the meeting of the Overview and Scrutiny Committee on 13th June 2017. Given this request, an item was taken at the Committee on 14th September 2017; this discussion led to the commissioning of a Task and Finish Group.
- 5.2 The Task and Finish Group's remit was to undertake work on making Slough Borough Council (SBC) an 'exemplar Council'. This involves establishing a working environment where the health and wellbeing of staff is placed at the heart of policy making. Areas such as catering, work stations, workplace culture and options for physical activity were raised as part of this. The Task and Finish Group met on 31st October 2017 to formulate its draft terms of reference. On the basis of this meeting, the proposed terms of reference were formulated (attached as Appendix A).
- 5.3 The Task and Finish Group were particularly interested in ensuring that catering at SBC workplaces promoted healthy eating, staff were encouraged to undertake physical activity and that support was offered (either through incentives such as reduced rates for gym membership or peer support through undertaking team events). One area of research will also be looking at other workplaces and seeing what policies or initiatives can be replicated by SBC. To undertake this work, a series of site visits, meetings with organisations such as the Employee Wellbeing Board and discussions with staff (to include a survey) will be conducted.
- 5.4 The Task and Finish Group will be aiming to conclude its work during January 2018. Once this has been completed, the Overview and Scrutiny Committee will receive a report, including the recommendations made by the review. These recommendations will then be disseminated to the appropriate audiences and progress on them fed back to the Committee as appropriate.

6. **Conclusion**

- 6.1 This report is intended to provide the Committee with information and guidance on the work to be undertaken by the Task and Finish Group. There will be flexibility for the Task and Finish Group to arrange meetings to suit its work; however, its focus on the work outlined in the terms of reference will remain consistent.

7. **Comments of other Committees**

This report reflects the outcomes of the Task and Finish Group's meeting of 31st October 2017. No other Committees have considered this material.

8. **Appendices Attached**

'A' - Terms of Reference for the Obesity Task & Finish Group

9. **Background Papers**

Agenda papers for the Overview and Scrutiny Committee, 14th September 2017.

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Terms of Reference

The following terms of reference were proposed by the Task & Finish Group following a meeting on 31st October 2017.

1. To investigate and make recommendations on the following matters:
 - 1.1 The current food offer available at Slough Borough Council (SBC) workplaces and potential improvements.
 - 1.2 The activity options provided for SBC staff and potential expansion.
 - 1.3 The level of staff involvement in the activities provided by SBC and the barriers to greater participation.
 - 1.4 The experience of staff at SBC in terms of being active during their working day.
 - 1.5 The extent to which SBC policies support or incentivise active lifestyles (including outsourced services).
 - 1.6 Conducting research into other workplaces with policies which support active lifestyles and how these examples could be replicated at SBC.

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SLOUGH BOROUGH COUNCIL

REPORT TO: Overview and Scrutiny Committee

DATE: 16th November 2017

CONTACT OFFICER: Dave Gordon – Scrutiny Officer
(For all Enquiries) (01753) 875411

WARDS: All

PART I

FOR CONSIDERATION & COMMENT

OVERVIEW AND SCRUTINY COMMITTEE – 2017/18 WORK PROGRAMME

1. Purpose of Report

For the Overview and Scrutiny Committee (OSC) to identify priorities and topics for its Work Programme for the 2017/18 municipal year.

2. Recommendations/Proposed Action

2.1 That the Committee:

- 1) identify the major issues it would like to cover in the 2017/18 municipal year;
- 2) agree, where possible, timing for specific agenda items during the 2017/18 municipal year; and
- 3) consider whether there are any items which it would like to request one of the Scrutiny Panels add to their Work Programmes for the municipal year.

3. The Slough Joint Wellbeing Strategy, the JSNA and the Five Year Plan

3.1 The Council's decision-making and the effective scrutiny of it underpins the delivery of all the Joint Slough Wellbeing Strategy priorities. The OSC, alongside the 3 Scrutiny Panels combine to meet the local authority's statutory requirement to provide public transparency and accountability, ensuring the best outcomes for the residents of Slough.

3.2 The work of scrutiny also reflects the priorities of the Five Year Plan, as follows:

- Slough will be an attractive place where people choose to live, work and visit.
- Slough will attract, retain and grow businesses and investment to provide jobs and opportunities for our residents.
- Our residents will have access to good quality homes.
- Our people will become healthier and will manage their own health, care and support needs.
- Our children and young people will have the best start in life and opportunities to give them positive lives

- 3.3 Overview and Scrutiny is a process by which decision-makers are accountable to local people, via their elected representatives for improving outcomes relating to all priorities for the Borough and its residents. Scrutiny seeks to influence those who make decisions by considering the major issues affecting the Borough and making recommendations about how services can be improved.

4. **Supporting Information**

- 4.1 The purpose of Overview and Scrutiny is to hold those that make decisions to account and help Slough's residents by suggesting improvements that the Council or its partners could make.
- 4.2 Prioritising issues is difficult. The Scrutiny function has limited support resources, and therefore it is important that the work scrutiny chooses to do adds value.
- 4.3 There are three key elements that make up the responsibilities of the Overview and Scrutiny Committee:
- provide transparency and public accountability for key documents relating to the financial management and performance of the Council;
 - scrutinise significant proposals which are scheduled for, or have been taken as, a Cabinet/Officer delegated decision; and
 - strategic shaping of service improvements relating to the Cabinet Portfolios of Finance & Strategy and Performance & Accountability
- 4.4 In considering what the OSC should look at under points two and three above, Members are invited to consider the following questions:
- *To what extent does this issue impact on the lives of Slough's residents?*
 - *Is this issue strategic and pertinent across the Borough?*
 - *What difference will it make if O&S looks at this issue?*

5. **Suggested Topics**

- 5.1 It is generally recommended that a Scrutiny Committee should aim to look at no more than 3 or 4 items in any one meeting. This limited number can prove challenging, but does allow the Committee to delve down into specific subject areas and fully scrutinise the work that is being undertaken.
- 5.2 This will be a continuous process, and flexibility and responsiveness vital to success. It is important not to over-pack the Committee's agenda at the start of the year, which will not allow the flexibility for the Committee to adapt to take into consideration issues that have arisen during the year.

6. **Resource Implications**

- 6.1 Overview and Scrutiny is supported by 1 FTE member of staff. This officer is responsible for support the O&S Committee and three Scrutiny Panels. Therefore, this is a finite resource and consideration must be given, in conjunction with the work programmes for the three Scrutiny Panels, as to how the resource is used during the year.

7. **Conclusion**

- 7.1 The Overview and Scrutiny Committee plays a key role in ensuring the transparency and accountability of the Council's financial and performance management, and strategic direction. The proposals contained within this report highlight some of the key elements which the Committee must or may wish to scrutinise over the coming municipal year.
- 7.2 This report is intended to provide the Committee with information and guidance on how best to organise its work programme for the 2017/18 municipal year. As previously stated, this is an ongoing process and there will be flexibility to amend the programme as the year progresses, however, it is important that the Committee organises its priorities at the start of the year.

8. **Appendices Attached**

A - Draft Work Programme for 2017/18 Municipal Year

9. **Background Papers**

None.

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OVERVIEW AND SCRUTINY COMMITTEE
WORK PROGRAMME 2017/2018

Meeting Date	
11 January 2018	
<ul style="list-style-type: none"> • Transactional Services – Half Year Update • Housing Strategy - Themes 4 (Homelessness) and 5 (Special Needs / Vulnerable) • Slough Five Year Plan - Slough will be an attractive place where people choose to live, work and visit (1, 3, 4, 7 & 8) • Slough Five Year Plan – update on all 5 outcomes • Financial Update • 2017 – 18 Q2 Performance 	
1 February 2018	
<ul style="list-style-type: none"> • BUDGET MEETING 	
15 March 2018	
<ul style="list-style-type: none"> • Financial Update • Communications Strategy – update from LGA Peer Review 	
12 April 2018	
<ul style="list-style-type: none"> • Financial Update • Scrutiny – Annual Report • Petitions – Annual Summary 	

To be programmed:

- Housing Strategy: Themes 2 (Private Sector) and 3 (Council Homes) - July 2018
- Slough Urban Renewal
- Slough Five Year Plan: Outcome 5, Key Action 6 (Cultivate a vibrant town centre)
- Adult Social Care Transformation Programme – Annual Update

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MEMBERS' ATTENDANCE RECORD 2017/18
OVERVIEW AND SCRUTINY COMMITTEE

COUNCILLOR	13/06/17	13/07/17	14/09/17	30/10/17 (Extraordinary)	16/11/17	11/01/18	01/02/18
Chahal	P	P	P	P			
Chaudhry	P	P	Ap	P			
N. Holledge	P	P	P*	P			
Parmar	P	P	P	P*			
Rana	P	P	P	P			
Sadiq	P	P	P	P			
Sarfraz	P	P	P*	Ap			
A. Sandhu	P	P	P	P			
R. Sandhu	P	Ap	Ap	Ap			

P = Present for whole meeting
 Ap = Apologies given

P* = Present for part of meeting
 Ab = Absent, no apologies given

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AGENDA ITEM 12

By virtue of paragraph(s) 3 of Part 1 of Schedule 12A
of the Local Government Act 1972.

Document is Restricted

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